



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Vera Williamson Investments LLC (Vera Cadillac} to furnish and perform body repair service to the Institute of Public Safety (IPS) Training Broward College Vehicle by utilizing bid waiver (single/sole source). Fiscal Impact: Estimated \$11,964.05**

**Presenter(s):** Deborah Czubkowski, VP Facilities Management

**What is the purpose of this contract and why is it needed?** The purpose of this contract is to provide body repairs to our Institute of Public Safety vehicle, damaged in a training accident at our IPS training facility on Central Campus. The services provided by Vera Williamson Investments LLC is in conjunction with Gallegher Bassett Insurance consortium who provides Broward College with a local approved Vendor, that can provide the vehicle body repairs and grant us with a warranty coverage on those repairs.

**What procurement process or bid waiver was used and why?** The College used the bid waiver exemption for services or commodities available from a single or sole source in accordance with FLDOE Rule 6A-14.0734(2)(e) and College Procedure A6Hx2-6.34.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Yes, June 2024 approved budget covered the insurance deductible, the balance of funds is provided through our insurance consortium.

**What fund, cost center and line item(s) were used?** Funds available in FD100, CC0241 (GLC62500). The consortium insurance is expected to refund the College.

**Has Broward College used this vendor before for these products or services?** Yes, this authorized vendor has been used for previous insurance services each year on an as needed basis.

**Was the product or service acceptable in the past?** Yes, vendor is very professional, and the services are done in a timely manner.

**Was there a return on investment anticipated when entering this contract?** No.

**Was that return on investment not met, met, or exceeded and how?** Not Applicable.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Not Applicable.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: Estimated \$11,964.05 CC0241, BU201,FD100 & PG000227

10/29/24

CC0241 · Vehicle Equipment Maintenance

(\$11,964.05)

# Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm

9/16/2024


**HISTORY:**




























09/04/24      District Board of Trustees

APPROVAL PATH: 12495 Vera Williamson Investments LLC (IPS Safety Vehicle Repair)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Deborah Czubkowski	VP, Facilities Management		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Zaida Riollano	Procurement Approval		 Completed	
4	Rabia Azhar	CFO Review		 Completed	
4	Christine Sims	Budget Departmental Review		 Completed	
4	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
5	<b>Board Clerk</b>	Agenda Preparation		 Completed	
6	District Board of Trustees	Review	09/04/24 11:00 AM	 Completed	
7	<b>Board Clerk</b>	Review		 Completed	
8	District Board of Trustees	Review	<del>10/08/24 11:00 AM</del>	 Skipped	
9	District Board of Trustees	Review	10/29/24 11:00 AM	 Pending	
10	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
11	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

VERA WILLIAMSON INVESTMENTS LLC. will provide body repairs to our Institute of Public Safety Vehicle, that was damaged in a training accident at our IPS training facility on Central Campus. This is a college-owned asset. The repairs will be performed off-campus on an as-needed basis to properly repair the damage to the IPS vehicles.

**Total Consideration Payable for the Services: \$11,964.05**

**FINAL BILL**

COLLISION CENTER  
 300 S UNIVERSITY DR  
 PEMBROKE PINES, FL 33025  
 (954) 436-3036

Customer: Insured	Vehicle:	Ins. Company:
BROWARD COLLEGE 3501 DAVIE RD DAVIE, FL 33314-1604 Home: (305) 954-2600 Work: 0 Email:brow ardcollege@brow ard.edu Customer PO: 6150082 DT Cust Num:	DODG 4D SED Charger Police RWD (Fleet) YEAR: 2019 License: UNKNOWN Mileage In: 60000 VIN: 2C3CDXAT9KH605558 Drivable: Unknown	CUSTOMER PAY Claim Number: 6150082 Use Customer Pay

Written by: Abreu Pimentel, Gustavo J				Labor	Paint		
Item	Price	Ext. Price	Units	Units	PT	BT	
1	FRONT BUMPER & GRILLE						
2	OVERHAUL O/H bumper assy		3.4 B			O	
* 3	REMOVE/REPLACE Bumper cover	*	Incl.	3.4		O	
4	Add for Clear Coat			1.4			
* 5	REMOVE/REPLACE RT Support inner	*	Incl.			O	
* 6	REMOVE/REPLACE LT Support inner	*	Incl.			O	
* 7	REMOVE/REPLACE RT Support outer	*	Incl.			O	
* 8	REMOVE/REPLACE LT Support outer	*	Incl.			O	
* 9	REMOVE/REPLACE Lower grille w/o adaptive cruise	*	Incl.			O	
* 10	REMOVE/REPLACE Energy absorber	*	Incl.			O	
* 11	REMOVE/REPLACE Impact bar (UHS)	*	0.7 B			O	
* 12	REMOVE/REPLACE Upper grille black crossbars	*	Incl.			O	
* 13	REMOVE/REPLACE Push Bar	*	4.0 M				
14	FENDER						
* 15	REMOVE/REPLACE RT Fender	*	1.6 B	2.0		O	
16	Add for Clear Coat			0.8			
17	Add for Edging			0.5			
* 18	REMOVE/REPLACE RT Fender liner 3.6, 5.7 liter	*	Incl.			O	
19	HOOD						
* 20	REMOVE/REPLACE Hood (ALU)	*	1.5 B	3.0		O	
21	Overlap Major Adj. Panel			-0.4			
22	Add for Clear Coat			0.5			
23	Add for Underside(Complete)			1.5			
* 24	REMOVE/REPLACE RT Hinge	*	0.3 B	0.5		O	
* 25	REMOVE/REPLACE LT Hinge	*	0.3 B	0.5		O	
26	Overlap Minor Panel			-0.2			
27	REMOVE/RE-INSTALL Insulator			Incl.			
28	REMOVE/RE-INSTALL Front w'strip			Incl.			
29	FRONT LAMPS						
* 30	REMOVE/REPLACE RT Headlamp assy halogen	*	0.4 B			O	
31	Aim headlamps			0.5 B			
32	MISCELLANEOUS OPERATIONS						
33	REMOVE/REPLACE Cover car/bag			0.2 B			
34	Denib & Buff					0.5	
* 35	Flex Additive	*					
* 36	Hazardous Waste Disposal	*					H
37	REFINISH Two Tone Refinish Time	1A				2.5	
38	VEHICLE DIAGNOSTICS						
39	REPAIR Pre-repair Scan			0.5 M			

**VERA CADILLAC**

**FINAL BILL**

Written by: Abreu Pimentel, Gustavo J				Labor	Paint	
Item		Price	Ext. Price	Units	Units	PT BT
40	REPAIR Post-repair Scan			0.5 M		
41	RADIATOR SUPPORT					
* 42	REMOVE/REPLACE Radiator support		*	1.0 B	1.6	O
43	Overlap Minor Panel				-0.2	
44	Evacuate & recharge			1.4 M		
45	Refrigerant recovery			0.4 M		
46	REMOVE/REPLACE RT Sight shield			Incl.		O
47	REMOVE/REPLACE LT Sight shield			Incl.		O
* 48	REMOVE/REPLACE RT Air guide 1-piece guide all		*	0.1 B	*	O
* 49	REMOVE/REPLACE LT Air guide 1-piece guide all		*	0.1 B		O
* 50	REMOVE/REPLACE Front shield w /police		*	Incl.		O
51	AIR CONDITIONER & HEATER					
52	Radiator support upper cover					
* 53	REMOVE/REPLACE Battery 49AGM		*	0.5 M		

FINAL BILL SUMMARY									
PARTS				LABOR					
Regular	Supp	Total	Department	Units	Supp Units	Rate	Total	Units	
			Body	8.9	1.2	\$55.00	\$555.50	10.1	
			Mechanical	5.0	2.3	\$175.00	\$1,277.50	7.3	
			Paint	14.0	3.9	\$55.00	\$984.50	17.9	
					Regular		Supp	Total	
			Labor Total:		\$2,134.50		\$683.00	\$2,817.50	
			Paint/Material:		\$700.00		\$195.00	\$895.00	
			Body/Material:		\$10.10		\$0.00	\$10.10	
			Tax:		\$199.12		\$61.46	\$260.58	
			Total:					\$3,983.18	
			PAYMENTS	AMT DUE	SUBTOTAL		SUPPLEMENTS	TOTAL	
			BROWARD COLLEGE PAYABLE REPAIR	\$0.00	\$3,983.18	\$3,043.72	\$939.46	\$3,983.18	

CCC One Data, Copyright 1995 CCC Information Services  
 The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.

**VERA CADILLAC**  
**FINAL BILL**

COLLISION CENTER  
 300 S UNIVERSITY DR  
 PEMBROKE PINES, FL 33025  
 (954) 436-3036

Customer: Insured	Vehicle:	Ins. Company:
BROWARD COLLEGE 3501 DAVIE RD DAVIE, FL 33314-1604 Home: (305) 954-2600 Work: 0 Email:brow ardcollege@brow ard.edu DT Cust Num:	DODG 4D SED Charger Police RWD (Fleet) YEAR: 2019 License: UNKNOWN Mileage In: 60000 VIN: 2C3CDXAT9KH605558 Arrival Date: 05/31/24 Drivable: Unknown	CUSTOMER PAY Use Customer Pay

Written by: Abreu Pimentel, Gustavo J

Item	Price	Ext. Price	PT	BT
1 FRONT BUMPER & GRILLE				
* 2 REMOVE/REPLACE Bumper cover	937.00*	937.00	O	
* 3 REMOVE/REPLACE RT Support inner	41.10*	41.10	O	
* 4 REMOVE/REPLACE LT Support inner	41.10*	41.10	O	
5 REMOVE/REPLACE RT Support outer	11.75*	11.75	O	
7 REMOVE/REPLACE LT Support outer	11.75*	11.75	O	
* 9 REMOVE/REPLACE Lower grille w/o adaptive cruise	139.00*	139.00	O	
* 10 REMOVE/REPLACE Energy absorber	128.00*	128.00	O	
* 11 REMOVE/REPLACE Impact bar (UHS)	439.00*	439.00	O	
* 12 REMOVE/REPLACE Upper grille black crossbars	465.00*	465.00	O	
* 13 REMOVE/REPLACE Push Bar	<u>715.00</u>	<u>715.00</u>		
18 FENDER				
* 19 REMOVE/REPLACE RT Fender	424.00*	424.00	O	
* 20 REMOVE/REPLACE RT Fender liner 3.6, 5.7 liter	159.00*	159.00	O	
21 HOOD				
* 22 REMOVE/REPLACE Hood (ALU)	1,455.00*	1455.00	O	
* 23 REMOVE/REPLACE RT Hinge	107.00*	107.00	O	
* 24 REMOVE/REPLACE LT Hinge	107.00*	107.00	O	
25 FRONT LAMPS				
* 26 REMOVE/REPLACE RT Headlamp assy halogen	935.00*	935.00	O	
27 MISCELLANEOUS OPERATIONS				
28 Flex Additive	8.00	8.00		
* 29 Hazardous Waste Disposal	3.50	3.50		*
30 RADIA TOR SUPPORT				
* 31 REMOVE/REPLACE Radiator support	435.00	435.00	O	
* 32 REMOVE/REPLACE RT Air guide 1-piece guide all	34.85	34.85	O	
* 33 REMOVE/REPLACE LT Air guide 1-piece guide all	34.85	34.85	O	
* 34 REMOVE/REPLACE Front shield w /police	334.00	334.00	O	
35 AIR CONDITIONER & HEATER				
* 36 REMOVE/REPLACE Radiator support upper cover 2A	181.00*	181.00	V	
* 37 REMOVE/REPLACE Battery 49AGM 3A	311.86*	311.86		

**FINAL BILL SUMMARY**

	PARTS			LABOR			
	Regular	Supp	Total	Department	Rate	Addl	Total
New (OEM) Parts:	\$6,239.40	\$0.00	\$6,239.40				
Other parts:	\$661.50	\$557.86	\$1,219.36				

**VERA CADILLAC**  
**FINAL BILL**

	Regular	Supp	Total
Parts Total:	\$6,900.90	\$557.86	\$7,458.76
Tax:	\$483.06	\$39.05	\$522.11

Total: \$7,980.87

---

	PAYMENTS	AMT DUE	SUBTOTAL	SUPPLEMENTS	TOTAL
BROWARD COLLEGE PAYABLE REPAIR	\$0.00	\$7,980.87	\$7,383.96	\$596.91	\$7,980.87

---

---

CCC One Data, Copyright 1995 CCC Information Services  
The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.

---